PRO-PEOPLE ®

Empower Your Workforce with Smart Attendance & Payroll Management

Introducing a comprehensive Attendance & Payroll Management System available as both web and mobile applications. This powerful solution streamlines HR processes, enhances employee productivity, and provides real-time insights for better workforce management.

User-Friendly Dashboard

Total Employees

Track your entire workforce at a glance, with quick access to employee counts and department breakdowns.

Attendance Overview

Instantly view present and absent employees, helping you manage daily operations more effectively.

Administrative Tools

Access powerful admin features to manage roles, permissions, and system configurations from one central location.

Comprehensive Employee Management

1 **Multi-Location Support**

Manage employees across multiple locations or branches from a single dashboard.

2 **Bulk Upload Capabilities**

Efficiently add and update employee information using bulk upload features.

3 **Career Tracking**

Monitor employee promotions, terminations, and transitions to permanent positions.

Comprehensive Attendance Tracking

1 — **Mobile Check-In**

Empower employees with the flexibility and accuracy of mobile check-in capabilities.

2 — **Geofencing**

Ensure attendance accuracy through geofencing, which verifies employee location during check-in.

3 — **Real-Time Monitoring**

Gain enhanced oversight with real-time tracking of employee entry, exit, and missed check-ins.

4 — **Comprehensive Reporting**

Leverage daily, weekly, and monthly attendance reports for in-depth data analysis.

Efficient Leave Management

Customizable Leave Types

Set up various leave types tailored to your organization's policies, including paid and earned leave.

Mobile Leave Applications

Employees can easily apply for leave or permission through the mobile app.

Approval Workflow

Streamlined approval process allows admins to accept or reject requests with comments.

Overtime Management

Eligibility Setup

1 Define overtime eligibility based on departments or designations.

Flexible Configuration

2 Set fixed overtime rates in the payroll settings for different employee categories.

Approval Process

3 Implement an overtime approval/disapproval module for better control.

Payroll Integration

4 Automatically calculate and include approved overtime in employee payroll.

Robust Payroll Processing

1 Automated Calculations

Seamlessly handle payroll tasks for all employee grades, from full-time to daily wage workers.

2 Customizable Rules

Configure tax rules, late fees, and various deductions to match your organization's policies.

3 Pay Slip Generation

Automatically generate detailed pay slips for easy distribution to employees.

4 Integration with Attendance

Utilize real-time attendance data to ensure accurate payroll processing.

Device Management

Easy Device Addition

Add new devices using simple credentials like username, password, and IP address.

Centralized Control

Manage multiple attendance devices from a single software interface.

Access Control

Assign specific devices to employees, ensuring controlled access and data security.

Data Synchronization

Easily import and export data between devices and the central software system.

Performance Management

Goal Setting

Set and track individual and team goals aligned with organizational objectives.

Skill Development

Identify areas for improvement and plan targeted training programs.

1   **2**   **3**   **4**

Regular Reviews

Conduct periodic performance evaluations to provide feedback and guidance.

Recognition

Acknowledge and reward top performers to boost morale and motivation.

Recruitment and Training

Streamlined Hiring

Manage job postings, applications, and candidate evaluations all in one place.

Onboarding Workflow

Create structured onboarding processes to integrate new hires smoothly.

Training Management

Plan, schedule, and track employee training programs to enhance skills and productivity.

Notice Board and Communication

1 **Company-wide Updates**

Share important news, announcements, and policy changes across the organization.

2 **Targeted Communications**

Send department-specific or role-based notifications for relevant information sharing.

3 **Event Management**

Announce and manage company events, holidays, and important dates.

4 **Employee Engagement**

Foster a sense of community and encourage participation among remote teams.

Mobile App Features

Check-In/Out

Mark attendance easily from anywhere using the mobile app.

Pay Slip Access

View and download pay slips directly on your mobile device.

Leave Management

Apply for leave and track approvals on-the-go.

Performance Insights

Access personal performance data and feedback anytime.

Data Security and Compliance

Secure Transmission

Encrypted data transfer between local and central servers ensures information safety.

Cloud Storage

Utilize secure Amazon Web Services for reliable and protected data storage.

SSL Certification

Implement SSL protocols for secure data delivery from servers to end-users.

Compliance Adherence

Stay compliant with data protection regulations and industry standards.

Reporting and Analytics

Customizable Reports

Generate tailored reports for attendance, payroll, and performance metrics.

Real-Time Insights

Access up-to-the-minute data for informed decision-making and quick problem-solving.

Data Visualization

View key metrics through intuitive charts and graphs for easy comprehension.

Integration Capabilities

HR Systems

1 Seamlessly integrate with existing HRIS for comprehensive employee management.

Accounting Software

2 Connect with financial systems for streamlined payroll and expense tracking.

Time Tracking Tools

3 Sync with project management software for accurate billable hours and productivity analysis.

Biometric Devices

4 Integrate with various biometric attendance devices for enhanced security and accuracy.

Get Started Today

1 **Contact Us**

Reach out via email at **info@iproat.com** or call +91 87544 63981 for more information.

2 **Request a Demo**

Experience the power of our system with a personalized demonstration.

3 **Customization Options**

Discuss how we can tailor the system to meet your organization's unique needs.

4 **Implementation Support**

Our team will guide you through a smooth transition and setup process.

For More details

Write us on : info@iproat.com

Contact: +91 87544 63981, +91 91761 63700

Visit us on: **www.iproat.com**